

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान, सेक्टर-26, चंडीगढ़
**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND
RESEARCH, SECTOR 26, CHANDIGARH**
(सम विश्वविद्यालय, विशिष्ट श्रेणी | Deemed to be University, Distinct Category)
(शिक्षा मंत्रालय, भारत सरकार | Ministry of Education, Govt. of India)

**AGENDA FOR THE
1st MEETING OF THE FINANCE COMMITTEE**

**DATE: 09.03.2026
VENUE: NITTTR, CHANDIGARH (HYBRID MODE)**

ITEM NO. F.1.0	WELCOMING THE CHAIRMAN AND MEMBERS
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Prof. (Dr.) C. Rama Krishna, Dean (Administration & Finance) and Ex-officio Non-Member Secretary, Finance Committee of the Institute welcomes Prof. (Dr.) Bhola Ram Gurjar, Hon'ble Chairperson, and other esteemed members of the Finance Committee of NITTTR Chandigarh (Deemed to be University - Distinct Category).

PREVIOUS MEETING(S)

ITEM NO. F.1.1	TO CONFIRM THE MINUTES OF THE 65th MEETING OF THE FINANCE COMMITTEE (NITTTR CHANDIGARH) HELD ON 20.12.2025
	The minutes of the 65 th meeting of the Finance Committee of NITTTR Chandigarh held on 20.12.2025 at NITTTR, Chandigarh (Hybrid Mode) were circulated amongst all the members vide Institute letter No. NITTTR/Dir//71Board Meeting/810 dated 29.12.2025 (Annexure- I) . Since no comments were received from any member, hence, the same may be recorded as confirmed.
(For Consideration & Confirmation)	

ITEM NO. F.1.2	ACTION TAKEN REPORT ON PREVIOUS DECISIONS
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ITEM NO. (PREVIOUS)	AGENDA	DECISION	ACTION TAKEN
F.65.1	TO CONFIRM THE MINUTES OF THE 64th MEETING OF THE FINANCE COMMITTEE HELD ON 12.08.2025	As no comments were received from the esteemed members of the Finance Committee, the minutes of the 64 th Finance Committee Meeting held on 12.08.2025 were recorded as confirmed.	Noted.
F.65.3.2	TO CONSIDER THE REVISED BUDGET ESTIMATES FOR THE YEAR 2025-2026 AND BUDGET ESTIMATES FOR THE YEAR 2026-2027	After detailed discussions and deliberations, the esteemed Members of the Finance Committee approved the Revised Budget Estimates for the year 2025-2026 and Budget Estimates for the year 2026-2027. The same was recommended to the BoG for approval.	Circular No. NITTTR/A&BS/156 dated 20.02.2026 has been issued as Annexure- II.
F.65.3.3	TO CONSIDER THE DRAFT COMPENSATION POLICY FOR ENGAGING CLASSES IN B.TECH./M.E. PROGRAMMES BEYOND OFFICE HOURS/ ON	After detailed deliberations on the matter, the esteemed Members of the Finance Committee appreciated the initiatives undertaken by the	Office Order No. 291 dated 19.01.2026 has been issued as Annexure- III.

	SATURDAYS AND SUNDAYS	Institute and unanimously approved the draft Compensation Policy for engaging classes in B.Tech./M.E. programmes beyond office hours/on Saturdays and Sundays. Further, the esteemed members advised the Institute to maintain separate accounts for the same. The same was recommended to the BoG for approval.	
ITEM NO. F.65.3.4	TO CONSIDER THE PROPOSAL TO PROCURE A MULTI UTILITY VEHICLE (MUV) FOR THE INSTITUTE	The esteemed members of the Finance Committee approved the proposal to procure a Multi Utility Vehicle (MUV) for the Institute. The esteemed members advised the Institute that the procurement shall be made through the GeM Portal. Further, the same was recommended to the BoG for approval.	Action is under process.
ITEM NO. F.65.3.5	TO CONSIDER THE POLICY FOR ENGAGEMENT OF RETIRED	After detailed deliberations and discussions, the	Office Order No. 305 dated 28.01.2026 has

	FACULTY/SENIOR OFFICIALS/ GROUP 'A' PERSONNEL AT NITTTR, CHANDIGARH	esteemed members of the Finance Committee approved the policy for engagement of Retired Faculty/Senior Officials/Group 'A' personnel at NITTTR, Chandigarh. The same was recommended to the BOG for approval.	been issued as Annexure- IV.
ITEM NO. F.65.3.6	TO CONSIDER THE PROPOSAL FOR REVISION OF TARIFF CHARGES OF INSTITUTE GUEST HOUSES (I & II), MOTHER TERESA HALL (GROUND FLOOR), TAGORE HALL (GROUND FLOOR) AND AMARTYA HALL (GROUND FLOOR)	The esteemed members approved the proposal for revision of tariff charges of Institute Guest Houses (I & II), Mother Teresa Hall (Ground Floor), Tagore Hall (Ground Floor) and Amartya Hall (Ground Floor). Also, the esteemed members allowed the Institute to replace 'Faculty of other NITTTRs' with 'Faculty of other CFIs' at Sr. No.2 of the Annexure of the agenda item. Further, the guidelines/SOP for the Guest Houses and other mentioned Halls shall be proposed by the	Circular No. 136 dated 17.01.2026 has been issued as Annexure- V.

		Guest House Committee, which shall be duly approved by the Director of the Institute. The same was recommended to the BOG for approval.	
ITEM NO. F.65.3.7	TO CONSIDER THE POLICY TO INVITE EMINENT AND DISTINGUISHED PERSONAGES FOR POPULAR LECTURES, SPECIAL SEMINARS, WORKSHOPS, WEBINARS ETC.	After detailed deliberations and discussions, the esteemed members of the Finance Committee approved the policy to invite eminent and distinguished personages for popular lectures, special seminar, workshops webinars etc. In view of the wide scope of the Institute, the esteemed members also advised to include brainstorming sessions, interaction sessions and meetings etc. in the draft policy to invite eminent and distinguished personages. Further, the same was recommended to the BOG for approval.	Office Order No. 297 dated 21.01.2026 has been issued as Annexure- VI.

ITEM NO. F.65.3.8	TO CONSIDER THE PRESENT MEETING AS THE LAST MEETING OF THE CURRENT FINANCE COMMITTEE, NITTTR CHANDIGARH	After detailed deliberations and discussions, the esteemed members of the Finance Committee considered the present meeting as the last meeting of the current Finance Committee, NITTTR Chandigarh. Further, esteemed members permitted to commence the subsequent meeting(s) of the Finance Committee, NITTTR Chandigarh (Deemed to be University under Distinct Category) under the new composition and constitution as per the amended and adopted MoA of the Institute. The same was recommended to the BOG for approval.	Circular No. 138 dated 19.01.2026 has been issued as Annexure- VII.
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ITEM NO. F.1.3	ITEMS FOR CONSIDERATION AND RECOMMENDATION
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ITEM NO. F.1.3.1	TO CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 10.02.2026
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<u>Scheme</u>	(Figures in lacs)						
	<u>Revised Budget Estimates for 2025-26 approved by BOG</u>	<u>Opening Balance as on 01.04.2025</u>	<u>Grant Received from MoE/Gol as on 10.02.2026</u>	<u>Internal Income Generated upto 10.02.2026</u>	<u>Total Fund Available upto 10.02.2026</u>	<u>Progressive Expenditure upto 10.02.2026</u>	<u>Balance as on 11.02.2026</u>
<u>Training and Pension (OH-31)</u>	2782.42	0.00	900.00	-	900.00	1715.77	(-)815.77
<u>Capital (OH-35)</u>	9998.40	716.59	725.00	-	1441.59	296.33	1145.26
<u>Salary and Retirement Benefits (OH-36)</u>	3655.76	1060.89	2400.00	-	3460.89	2291.38	1169.51
<u>IRG</u>	90.00	3380.75	-	542.55	3923.30	34.47	3888.83
FINANCE COMMITTEE MAY KINDLY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO EXECUTIVE COUNCIL FOR APPROVAL							

ITEM NO. F.1.3.2	TO CONSIDER AND APPROVE THE POLICY FOR OUTSTANDING EMPLOYEE AWARDS (NON-TEACHING EMPLOYEES)
	The Competent Authority of the Institute constituted an Awards Committee to review and examine the existing policy, criteria, and guidelines for conferring the Outstanding Employee Awards. After detailed deliberations, the Awards Committee observed that, the existing policy, criteria, and guidelines for the Outstanding Employee Awards need to be revamped. The revised framework shall aim to recognize employees who contribute beyond their routine duties and responsibilities. The Outstanding Employee Awards is intended to encourage and promote quality improvement, innovation, productivity, and efficiency among employees. The newly framed policy, along with the prescribed proforma to be filled by the Head of Department/Centre/Section In-charge for nominating an employee for the award, is enclosed as Annexure- VIII. The expenses incurred for the awards shall be met from the IRG funds of the Institute. The revised policy shall be applicable exclusively to the non-teaching employees (Category A, B, and C) of the Institute. Proposal is hereby placed before the esteemed Members of the Finance Committee for consideration and suitable recommendations to the Executive Council.
FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE EXECUTIVE COUNCIL FOR APPROVAL	

ITEM NO. F.1.3.3	TO CONSIDER AND APPROVE THE POLICY FOR ANNUAL FACULTY PERFORMANCE AWARDS
	In accordance with the mandate of NITTTR Chandigarh to promote excellence in technical teacher training, applied research, innovation,

	and resource generation, the Institute recognizes the need to acknowledge and incentivize outstanding faculty contributions. The committee duly constituted by the Competent Authority of the Institute has drafted the Policy for Annual Faculty Performance Awards. The detailed draft policy along with categories, eligibility criteria, evaluation framework etc. is enclosed as Annexure- IX. The policy establishes a structured, transparent, and objective framework for conferring Annual Faculty Performance Awards. This policy aims to strengthen excellence, accountability, and motivation among faculty members while aligning individual achievements with the institutional vision, mandate and national missions. The expenses incurred for the Annual Faculty Performance Awards shall be met from the IRG fund of the Institute. Proposal is hereby placed before the esteemed Members of the Finance Committee for consideration and suitable recommendations to the Executive Council.
FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE EXECUTIVE COUNCIL FOR APPROVAL	

ITEM NO. F.1.4	ANY OTHER ITEM(S) WITH THE PERMISSION OF THE CHAIR
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